



Minutes of the 2nd Steering Committee Teleconference Meeting 14th September 2005 at 14:00 – 15:30

Julien 14.9.05 17:21

Gelöscht: 1st

Participants

Jan Erik Levlin, KCL, Finland
Harald Grossman, Dresden University, Germany
Angeles Blanco, Complutense University, Spain
Francois Julien Saint Amand, CTP, France
Aire Hooimeijer, KCPK, The Netherlands

1. Adoption of the Agenda

The proposed agenda was adopted without amendments.

2. Follow up from the Amsterdam meeting

▪ Minutes

The minutes of the MC meeting were adopted with minor corrections (p.2: PFI instead of FPI, p.4: CEPI recycling conference earlier in October, not November). The WG3 meeting minute are now written and have been distributed (on 15.09.05). Since all the information in the power point files shown at the meetings seems to be included in the minutes (to be checked) it is not necessary to dispatch the ppt files.

▪ Action structure including manning of the WGs

WG3 includes somewhat less participants, probably because the scientific area is less technical, though there is clearly a very high interest. Enlarging WP3 outside the traditional paper research field would strengthen the group. Cooperation should be developed with CEPI, namely through the participation of Jori Ringman (the new director of the recycling sector) as well as with participants to the EFORWOOD project, which includes socio-economic aspects.

▪ Web page and material to be included

Clear structure: nothing to change for the moment. Improvements might appear in the course of the Action. Coming meetings date and place should be included. Web page will be completed by Harald in about 2 weeks and the address should then be dispatched. Davide Beneventi (EFPG, WG2) is missing on the participant list. The list should then be updated at the next meeting.

▪ Contacts taken to countries not yet participating in the Action

Austria: Harald will contact soon Prof Wolfgang Bauer (and meet him in Madrid in 2 weeks, together with Jan-Erik)

Norway: seems not so important as PFI is now merged to STFI

Jan-Erik Levlin 15.9.05 18:46

Gelöscht: Angeles and

Portugal: will be contacted by Angeles; should be OK
Greece: will be contacted by Angeles; should be OK
Croatia: according to Haralds information has just signed the MoU but it does not yet appear on list of signatories on the COST web page,
Slovakia: Arie had contacts with the research institute in Bratislava; should be OK (might be some problems with language)
Serbia: could be left out regarding the limited budget

Jan-Erik Levlin 15.9.05 18:48

Gelösch: no more news

To conclude we should focus on Austria, Portugal, Greece and Slovakia.

Jan-Erik Levlin 15.9.05 18:49

Gelösch: Ireland: is on the list but no more contacts

- Poster/brochure about the Action

Poster: Harald works on it

Brochure: since 8 or even 4 pages should be enough (see COST E1 brochure by Angeles) the information would be about the same as in the poster. Harald will contact Günther Siegel to clarify what is expected from us.

Jan-Erik Levlin 15.9.05 18:49

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Jan-Erik Levlin 15.9.05 18:49

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- AOB

None

Jan-Erik Levlin 15.9.05 18:50

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Jan-Erik Levlin 15.9.05 18:49

Gelösch: signed)

Jan-Erik Levlin 15.9.05 18:50

Gelösch: than

3. Planning of the November meeting

- Dates and structure of the meeting

WG and MC meetings should be held together: having WG3 before as envisaged (see MC2 minutes) is not so good, especially regarding the enlargement of this WG. There is a mutual interest between CEPI Recycling Committee (look for technical input) and COST E48, more particularly WG3 (socio-economic aspects). Note that the CEPI Recycling Committee is rather political, with generally one industrial and one association representative per country (about 30 persons). INGEDE represents only the graphic sector but also the printing sector. There is a strong "link" between WG1 and WG3, with consequently large interest to have a common session. In addition, most of the WG2 participants are interested in WG1 and/or WG3 topics.

Jan-Erik Levlin 15.9.05 19:08

Gelösch: s

Consequently is it agreed to have a 2-days meetings on November 28th and 29th:

- Monday morning (10 a.m.): MC meeting, first part
- Monday afternoon: common WG1/WG3 meeting followed by a specific one-hour WG3 meeting and separate WG2 meeting
- Tuesday morning: Plenary session (3 hours), MC meeting, second part
- Tuesday afternoon: Common E48 / CEPI Recycling Committee meeting

Jan-Erik Levlin 15.9.05 19:09

Gelösch: 2

- Contacts with COST office and CEPI – Meeting rooms in Brussels

COST and CEPI will be contacted to agree on the proposed meeting structure. Harald will contact G. Siegel to ask for two rooms on Monday at the COST office. Arie will contact CEPI about the common meeting and about the possibility to get one room on Tuesday at CEPI.

Jan-Erik Levlin 15.9.05 19:10

Gelösch: MC

- Development of the meeting programs (MC, WGs and plenary)

The WG leaders should elaborate the agenda and propose presentation(s) for the plenary meeting. Presentations from J. Ringman and H. Vermeulen (formerly Kappa now merged in Smurfit Kappa Group) as well as Ilpo Ervasti of Jaakko Pöyry, would be fine for the plenary session.

- Reservation of hotel rooms

Numerous suitable hotels are available at Brussels and rooms should be reserved directly by the participants. A friendship dinner, to be individually paid, should be organised on Monday evening. Harald will contact Günther about possible restaurants.

- Preparation of the meeting information on the web page

Jan-Erik will send out pre-information on meeting date, place and structure

4. Long-term planning

- 2006 meetings: venues, man issues

Spring meetings: the invitation of G. Capretti to have the meetings held in Milano in April is accepted. The last week should be excluded because of the 12th PTS-CTP Deinking Symposium to be held on April 25th-27th, 2006 in Leipzig.

Fall meetings: the proposal of Angeles to have it in December in Puerto de la Cruz (Canaries) in conjunction with a major national event is accepted, since G. Siegel confirmed that such a place in not a problem at all as far as flights are kept cheap. The meetings should take place on week 49, December 4th-8th, 2006.

Next "telephone" meeting

Jan-Erik and Harald and Angeles will meet in Madrid on on Oct 5 in connection with the E32 meeting. Harald Arie and Angeles will meet in Brussels on Oct 24-25 in connection with the TC FFP meeting. At both occasions the rest of the Core Group can be reached by phone, if necessary.

- STSMs

As no more budget is available for 2005, it seems not relevant to take actions before the beginning of next year. The 2006 budget will probably also be limited (65K€). Günther Siegel should at least be informed that 2 meetings are planned in 2006.

- Marketing of the Action

The CEPI annual meeting and the CEPI paper week would be good opportunities to present COST Action E48

5. AOB

No other business were discussed. Closure of the meeting at 15:30h

Jan-Erik Levlin 4.5.05 14:28
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Aufzählungszeichen

Jan-Erik Levlin 15.9.05 19:13
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Jan-Erik Levlin 15.9.05 19:13
Gelöscht: ...at....

Jan-Erik Levlin 15.9.05 19:16
Gelöscht: Arie and François can be reached by
phone if necessary.

Jan-Erik Levlin 4.5.05 14:28
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ACTION LIST

- Check if information of ppt presentations at Amsterdam meeting are missing in the minutes: All
- Web page:
 - HG: Complete and update participant list
 - JEL: Send out web page address when completed
- Contact new countries:
 - HG: Austria (W. Bauer)
 - AB: Portugal, Greece
 - AH: Slovakia
- Poster / brochure:
 - HG: Complete poster and ask GS about brochure requirement
- Brussels meetings:
 - HG: Contact GS about two rooms at COST office on 28.11.05 and about restaurants to book in Brussels for a friendship dinner
 - AH: Contact CEPI about common meeting and one room at CEPI office on 29.11.05
 - JEL: Send out information about draft agenda to the COST E48 members and elaborate plenary session programme
 - AB, FJSA, AH: Contact WG members for the elaboration of draft WG agendas and proposals for presentations at the plenary meeting (to be discussed at the next meeting in Madrid)
- Long-term planning:
 - JEL: Inform GS about the meeting planned in 2006

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